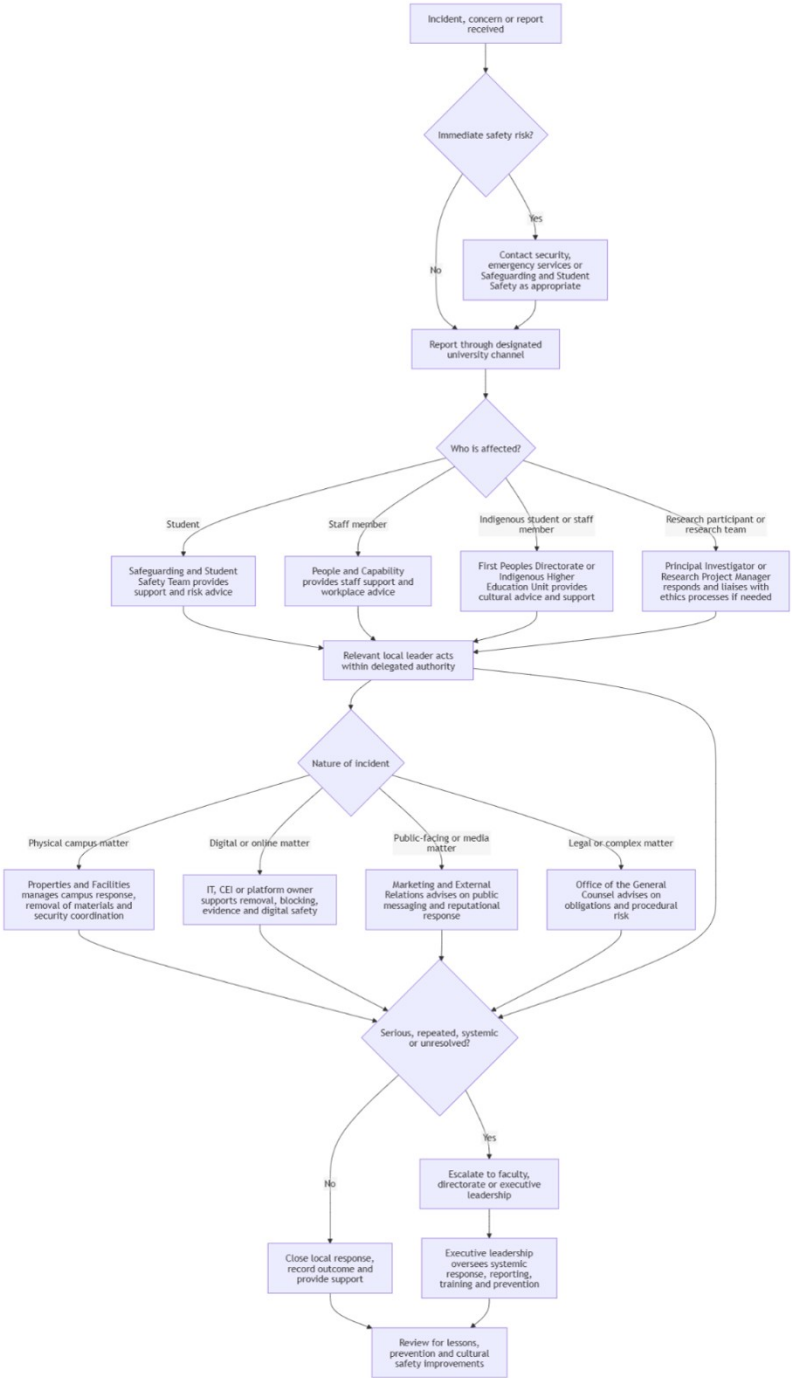
Incident, concern or report received
Immediate safety risk?
Yes
No
Contact security, emergency services or Safeguarding and Student Safety as appropriate
Report through designated university channel
Who is affected?
Student
Staff member
Indigenous student or staff member
Research participant or research team
Safeguarding and Student Safety Team provides support and risk advice
People and Capability provides staff support and workplace advice
First Peoples Directorate or Indigenous Higher Education Unit provides cultural advice and support
Principal Investigator or Research Project Manager responds and liaises with ethics processes if needed
Relevant local leader acts within delegated authority
Nature of incident
Physical campus matter
Digital or online matter
Public-facing or media matter
Legal or complex matter
Properties and Facilities manages campus response, removal of materials and security coordination
IT, CEI or platform owner supports removal, blocking, evidence and digital safety
Marketing and External Relations advises on public messaging and reputational response
Office of the General Counsel advises on obligations and procedural risk
Serious, repeated, systemic or unresolved?
Yes
No
Escalate to faculty, directorate or executive leadership
Close local response, record outcome and provide support
Executive leadership oversees systemic response, reporting, training and prevention
Review for lessons, prevention and cultural safety improvements