

Appendix (c)

LOAN AGREEMENT (OUTWARD)

Please complete and sign the form, and return one copy to the Australian Catholic University as per contact details below.

BORROWER: {INSERT name}

Address: {INSERT address street line 1}
 {street line 2}

Phone: {INSERT phone}

Contact: {INSERT name and position}

Email: {INSERT email}

LENDER: **Australian Catholic University Limited** (the **University**)

Address: Drake House, 24 Brunswick Street
 Fitzroy VIC 3065

Phone: (03) 9953 3651

Contact: Caroline Field, Curator
 Office of the Vice-Chancellor and President
 Australian Catholic University Art Collection

Email: caroline.field@acu.edu.au

Period of Loan:

Purpose of Loan:

DESCRIPTION OF ITEM/S:

Artwork Title:

Artist:

Date:

Medium:

Dimensions:

Total value of work/s: \$.....

CREDIT LINE: Australian Catholic University Art Collection

CONDITIONS COVERING THE LOAN:

1. Insurance

During the term of the Loan, the Borrower must insure at all times and keep insured the Work/s on loan. If at any time requested by the University, the Borrower will provide a certificate of currency in relation to these insurances. If whilst the artwork is in the care of the Borrower and is lost, stolen, damaged, or destroyed, the Borrower will provide, to the University, compensation for such events up to the amount indicated on this Agreement for the entire duration of the Loan.

2. Shipping and Transportation

The Borrower agrees to make all professional transport and secure packing arrangements in consultation with the University, and cover all costs.

3. Acknowledgement

The Borrower will acknowledge the University, in the form indicated by the University on this Agreement under the heading 'Credit Line'.

4. Reproduction

Subject to the Borrower obtaining the necessary copyright consent (if required), the Borrower may reproduce and photograph the Work for publicity, or educational purposes.

5. Termination of Loan

The University reserves the right to terminate this Loan Agreement (Outward) at any time during the loan period. The Borrower will immediately retract the Work/s on request.

AUTHORISATION:

I accept the terms and conditions as stated in this Agreement.

Signature of Borrower:

{INSERT name}

{INSERT organisation/

Signature of Lender:

Professor Greg Craven

Vice-Chancellor and President

Australian Catholic University

_____/_____/_____
Date

_____/_____/_____
Date