

OFFICE OF THE VICE-CHANCELLOR
AND PRESIDENT

Appendix (b)

LOAN AGREEMENT (INWARD)

Please complete and sign the form, and return one copy to the Australian Catholic University as per contact details below.

BORROWER: **Australian Catholic University Limited**
Address: Drake House, 24 Brunswick Street
Fitzroy VIC 3065
Phone: (03) 9953 3651
Contact: Caroline Field, Curator
Office of the Vice-Chancellor and President
Australian Catholic University Art Collection
Email: caroline.field@acu.edu.au

LENDER: **{INSERT name}**
Address: {INSERT address street line 1}
{street line 2}
Phone: {INSERT phone}
Contact: {INSERT name and position}
Email: {INSERT email}

Period of Loan:

Purpose of Loan:

DESCRIPTION OF ITEM/S:

Artwork Title:

Artist:

Date:

Medium:

Dimensions:

Total value of work/s: \$.....

CREDIT LINE: Australian Catholic University Art Collection

CONDITIONS COVERING THE LOAN:

1. Insurance

If whilst the artwork is in the care of the University and is lost, stolen, damaged, or destroyed, the University will provide, to the Lender, compensation for such events up to the amount indicated on this Agreement for the entire duration of the Loan.

2. Shipping and Transportation

The University agrees to make all professional transport and secure packing arrangements in consultation with the Lender, and cover all costs.

3. Acknowledgement

The University will acknowledge the Lender, in the form indicated by the Lender on this Agreement under the heading 'Credit Line'.

4. Reproduction

Subject to the University obtaining the necessary copyright consent (if required), the Borrower may reproduce and photograph the Work for publicity, or educational purposes.

AUTHORISATION:

I accept the terms and conditions as stated in this Agreement.

Signature of Lender:

{INSERT name}
{INSERT organisation/

Signature of Borrower:

Professor Greg Craven,
Vice-Chancellor and President
Australian Catholic University

_____/_____/_____
Date

_____/_____/_____
Date