ACU
AUSTRALIAN CATHOLIC UNIVERSITY

MOTOR VEHICLE EXPENSES CLAIM FOR RELIGIOUS MEMBERS OF THE UNIVERSITY

CLAIMANT'S DETAILS

SURNAME CONGREGATION:	GIVEN NAME	CAMPUS	ACCOUNT CODE (ESSENTIAL) ____/_____/_____/_____ Entity Project Source of Fund Natural Account

MOTOR VEHICLE DETAILS

MAKE & MODEL	REGISTRATION No:	(101/96) ENGINE CAPACITY Up to 1600 cc (Rotary engine up to 800cc) ☐ 85c/km	(102/97) ENGINE CAPACITY 1601 cc - 2600 cc (Rotary 801cc – 1300cc) ☐ 85c/km	(103/98) ENGINE CAPACITY over 2601 cc (Rotary over 1301cc) ☐ 85c/km

PLEASE NOTE: Payment is by Direct Credit via the University payroll to the account nominated by your congregation.

JOURNEY DETAILS

DATE	FROM	TO	REASON	kms	Amount	(105) TOLL $
			TOTAL		$	$

CLAIMANT DECLARATION

I declare this vehicle ☐ IS ☐ IS NOT part of a salary packaging agreement (Novated Lease).

_____ _____

CLAIMANT'S SIGNATURE DATE

AUTHORISATION

_____

AUTHORISING EMPLOYEE'S SIGNATURE
(PEOPLE AND CAPABILITY DELEGATION 3.3)

_____

AUTHORISING EMPLOYEE'S NAME
(PLEASE PRINT CLEARLY)

Please note: Staff with ACU network access should submit their claim for motor vehicle expenses using Staff Connect.