

**ELECTION TO INCREASE SUPERANNUATION CONTRIBUTIONS  
FOLLOWING A PERIOD OF UNPAID LEAVE**

I understand that as a result of this period of unpaid leave, my superannuation contribution and superannuation average service fraction has been reduced.

In accordance with the UniSuper provisions I request that the University maintain my service fraction with regards to superannuation by taking the following action:

- Deducting from my salary an amount equal to the shortfall in my normal amount of contributions
- Deducting an additional amount from my salary equal to the shortfall in employer contribution

I understand that these deductions will be performed in the next available pay following receipt of this election.

**NAME:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Please submit a copy of this completed form to [Service Central](#) using the 'Change to super contributions' request.

<b>HR USE ONLY</b>	
Payroll deductions actioned in P/E:	Date: _____ Initials _____
UniSuper record adjusted/updated where required	Date: _____ Initials _____