

# Translate4Impact (T4I)

## Internal Grant Scheme Funding Guidelines

### 1. Governing Policy

These guidelines are governed by the Australian Catholic University Research and Enterprise Funding Policy.

### 2. Overview

The Translate4Impact scheme is designed to support the University's Research and Enterprise strategy of achieving sustainable research excellence. This competitively assessed initiative seeks to provide support to ACU researchers in maximising the impact of their research.

The goal of the T4I Grant Scheme is to translate research findings into meaningful impact for end-users. This scheme does not fund 'discovery' research, but rather implementation or translation research – aimed at embedding research findings in policy and practice.

Funding is offered across two streams:

#### 2.1 Translate4Impact (T4I) Grants

The T4I Grant stream (T4I Pilot Grants and T4I Change Grants) seeks to translate research findings into meaningful impact for end-users. This scheme supports implementation or translation research aimed at embedding research findings in policy and practice:

- a. *T4I Pilot Grants (Up to \$10,000)*: funding for proof-of-concept pilot or seed projects over a 6-month period.
- b. *T4I Change Grants (Up to \$100,000)*: funding for more complex or embedded projects over a 12- to 18-month period.

#### 2.2 Translate4Impact (T4I) Boosters

The T4I Booster stream seeks to provide directed support for the translation of research findings into meaningful impact for end-users, including opportunities for engaging ECRs and students with end-users:

- a. *T4I Resource Production (Up to \$7,000)*: funding for the translation of end-user relevant research (i.e., research findings with a high potential for impact) into end-user friendly formats – such as brochures, posters, fact sheets or videos.
- b. *T4I Event Support (Up to \$3,000)*: funding for events (e.g. catering, event activities and end-user communications) undertaken with the purpose of sharing research findings with a high potential for impact with end-users.
- c. *T4I Winter/Summer Scholarships (\$4,000)*: funding for high-performing undergraduate students to experience research in a high-performing research team, with a focus on research impact. The duration of the scholarship is eight weeks, with a tax-free stipend of \$4,000.
- d. *T4I PhD Scholarships*: funding to attract high-quality PhD candidates to research impact projects in ACU's areas of research strength. Theses must have a clear impact focus and the candidate must have a demonstrated commitment to research impact.

### 3. Eligibility criteria:

The lead researcher on a Translate4Impact application must be an ACU staff member employed on a continuing or fixed-term basis at a minimum 0.4FTE. Where fixed-term, employment must extend to the end of the grant scheme reporting timeline.

### 4. Application Requirements and Submission

**Translate4Impact (T4I) Grants:** Applications for must be submitted on the T4I application form (via Orion) and provide:

- i. a completed Grant Project Proposal using the template downloaded from the Orion application form (any requests for Translate4Impact **booster** funding will require a separate **booster** proposal template completed);
- ii. details of all collaborators (internal and external), and identify a lead researcher;
- iii. a detailed budget downloaded from the Orion application form any requests for additional Translate4Impact **booster** funding will require a separate budget).

***Applications must be submitted via Orion by the advertised closing date. Late applications will not be accepted.***

- i. **Translate4Impact booster funding:** Applications must be submitted on the relevant T4I template form (via Orion) and provide: a completed Grant Booster Proposal using the relevant template downloaded from the Orion application form;
- ii. details of all collaborators (internal and external);
- iii. a detailed budget downloaded from the Orion application form (please indicate the **booster** the budget relates to on the budget).

Where justified, concurrent applications for resource production and event support will be considered.

***Booster applications can be submitted via Orion any time.***

Prior to submitting an application, staff are encouraged to contact [pvcresimpact@acu.edu.au](mailto:pvcresimpact@acu.edu.au) with any queries.

### 5. Use of Funds

Items that directly support the research program, which may be funded by a Translate4Impact grant include:

- a. Personnel;
- b. Equipment;
- c. Maintenance;
- d. Field work related travel; and
- e. Conference travel and attendance;

Where sufficiently aligned with ACU's mission and the Research and Enterprise Plan, Translate4Impact grant projects with sufficient scope may be awarded additional funding for T4I Winter/Summer Scholarships and/or T4I PhD Scholarships (see 2.2.c. and 2.2.d).

Funds will not be provided to Translate4Impact grants for the following purposes:

- a. Chief investigator salaries and/or oncosts;
- b. Fees for international students or Higher Education Contribution Scheme (HECS) or Higher Education Loan Program (HELP) liabilities;
- c. Staff seeking funding for their own postgraduate studies;
- d. Costs not directly related to research or the project;
- e. Funds that duplicate another current internal University grant, external grant or research contract;
- f. Non-specialist equipment available readily to staff, such as desktop computers;
- g. Salaries for research collaborator(s). This does not include salaries for research support staff or technical support staff; and
- h. Article Processing Charges (APC) to make a work openly accessible where the University already has an institutional subscription to the journal (hybrid journals).

## 6. Selection Process

Proposals will be evaluated by the Translate4Impact Selection Committee, chaired by the Pro Vice-Chancellor, Research Impact (PVCRI) or delegate, which will provide a recommendation to the Deputy Vice-Chancellor Research and Enterprise (DVCRE). The Selection Committee reserves the right to discuss applications with Executive Deans, Associate Deans (Research), or other senior colleagues, and reserves the right to seek further information from applicants before making a final recommendation.

Applications for Translate4Impact **grants** will be assessed on the basis of:

- i. Demonstrated capacity to produce tangible and measurable impact on a small to medium scale; for example, at a local or organisational level (T4I Pilot Grants); or a medium to large scale; for example, at a state, industry or national level (T4I Change Grants);
- ii. quality and academic merit of the proposed research, extent to which the project is soundly conceived and planned, and the alignment to ACU's mission and Research and Enterprise Plan;
- iii. involvement of a cross-disciplinary research team (typically collaborations across Schools, Centres and Institutes) and quality of the research track record of the applicant(s) relative to opportunity;
- iv. involvement of end-users as meaningful co-applicants (from project planning to reporting and dissemination); and
- v. focus on the translation of existing research findings into meaningful, measurable impact for end-users.

Where relevant, the above criteria will apply to the assessment of applications for Translate4Impact **boosters**.

In awarding funding, the University will give priority to

- i. Applicants who have not previously received competitively assessed research funding (internal or external).
- ii. Applications that include collaboration across disciplines and/or across Schools, Institutes and Centres.

In making its recommendation to the DVCRE, the Selection Committee will determine the final amount awarded to each successful project. All offers of funding must be accepted in writing.

## 7. Reporting

Funded research with a duration exceeding one year is subject to submission of an annual progress report against milestones and outcomes. The progress report is due 12 months after the project start date and should be submitted to [researchimpact@acu.edu.au](mailto:researchimpact@acu.edu.au)

All funding recipients must submit a final report within 30 days of the completion of the project. This includes research of one year duration.

Successful applicants are expected to provide appropriate acknowledgement of University support when communicating project outcomes.