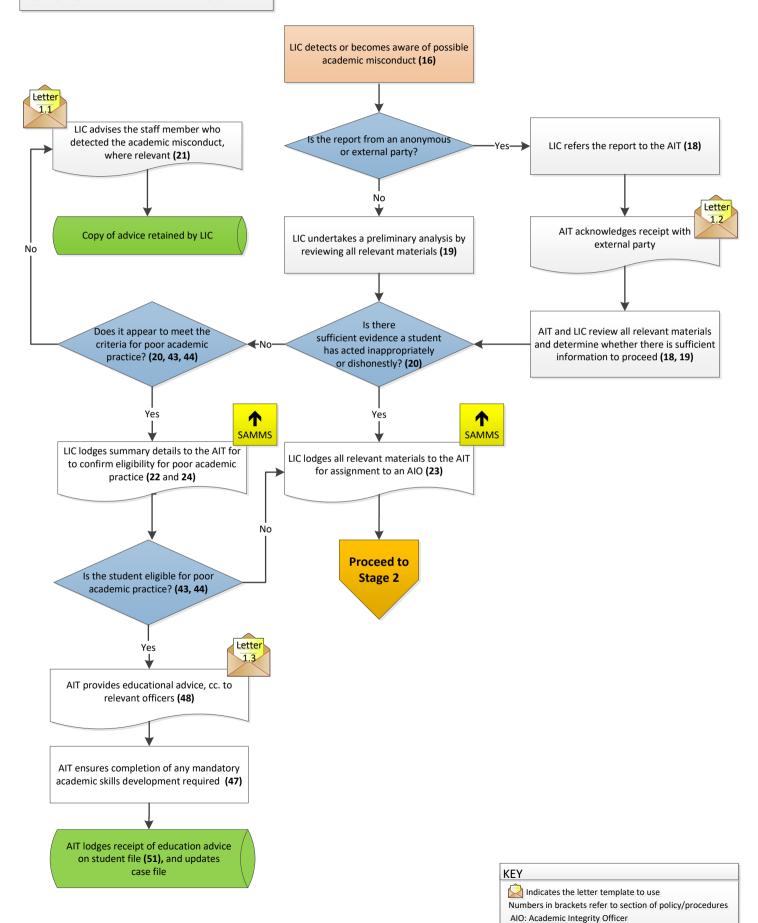
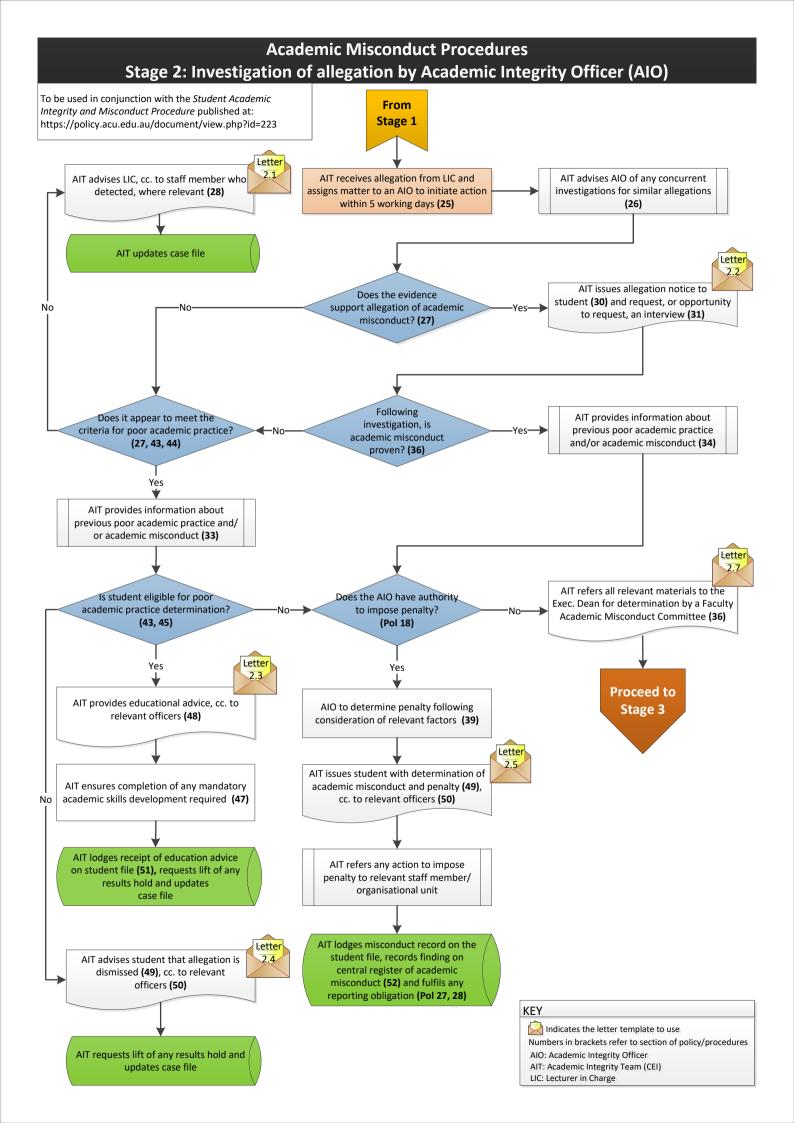
Academic Misconduct Procedures Stage 1: Preliminary analysis by Lecturer in Charge (LIC)

To be used in conjunction with the *Student Academic Integrity and Misconduct Procedure* published at: https://policy.acu.edu.au/document/view.php?id=223



AIT: Academic Integrity Team (CEI) LIC: Lecturer in Charge



Stage 3: Determination by Faculty Academic Misconduct Committee (FAMC) To be used in conjunction with the Student Academic Integrity and Misconduct Procedure published at: **From** https://policy.acu.edu.au/document/view.php?id=223 Stage 2 Letter AIT provides the student with opportunity to provide additional information in FAMC receives allegation of academic misconduct from AIT (35) writing or in person (36) FAMC undertakes any appropriate further investigation (36) Following investigation, is academic misconduct proven? (38) FAMC to determine penalty following consideration of relevant factors (39) Has the student engaged in poor academic Letter practice? (43, 45) 3.4 AIT issues student with determination of academic misconduct and penalty (49), Letter cc. to relevant officers (50) Yes AIT advises student that allegation is dismissed and provides educational advice (48), cc. to relevant officers (50) AIT refers any action to impose penalty to relevant staff member/ organisational unit Nο AIT ensures completion of any academic AIT lodges misconduct record on the skills development required (47) student file, records finding on central register of academic misconduct (52) and fulfils any reporting obligation (Pol 27, 28) AIT lodges receipt of education advice on student file (51), requests lift of any results hold and updates case file Letter AIT advises student that allegation is dismissed (49), cc. to relevant officers (50) AIT requests lift of any results hold and updates case file KEY Indicates the letter template to use Numbers in brackets refer to section of policy/procedures AIO: Academic Integrity Officer AIT: Academic Integrity Officer AIT: Academic Integrity Team (CEI) FAMC: Faculty Academic Misconduct Committee

LIC: Lecturer in Charge

Academic Misconduct Procedures